

Trinity Western University Application Form

Important Notes: All sections in this application form are required to be completed. If you fail to do this, the processing time of your application may be seriously delayed.

Applicant's Personal Information

Last Name _____ First Name _____ English Name (if you have) _____

Date of Birth (yyyy/mm/dd) _____ Gender Male Female

Marital Status Married Single

Phone (with area code) _____

Address _____

City _____ Province/State _____ Country _____ Postal Code _____

Email Address _____

*(Please make sure that this email address is the one that you regularly check. If you apply through an agency, please do not put your agent's email address here; we have space below for the agency information.)

Enrolment Information

Desired Enrolment Date: Year _____

Spring (January – April)

Summer (May – August)

Fall (September – December)

Visa Information

International Student

Currently holding a Canadian study permit

Currently holding a visitor visa

Applying for a Canadian study permit

Language Program

English Pathway: TLC–Richmond TLC–Langley TLC–Online (online only for Global Express Pathway Program)
(TLC AES Level 1 and 2 classes will only run in Langley when there are more than 5 students registered)

If you have taken (IELTS/iBT TOEFL/Duolingo etc.) before, please fill in the information below for **TLC Level Placement**.

Overall Score _____ Writing/Literacy Score _____ Date Taken (mm/dd/yyyy) _____

Undergraduate Programs

Undergraduate/U1 (Langley Campus Only)

Major of Interest: _____

Global Express Pathway Program (Online Only)

Major of Interest: _____

BA Leadership Program

Location: Richmond Langley

BA Leadership Professionals (Richmond Campus Only)

This program only accepts **30** students per semester; if the applicant is not admitted due to limited capacity, please **choose one of the three options**:

Deferral to the next semester with priority

Automatically admitted to BA in Leadership regular program

Discontinue the application

Graduate Programs

Master of Business Administration (MBA)

Location: Richmond Langley

Master of Arts in Leadership

Stream: Business Health Care Education

Location: Richmond Langley

Master of Arts in Leadership Mandarin (Business Stream Only)

Location: Online

Master of Arts in Interdisciplinary Humanities

Stream: English History Philosophy

Location: Richmond Langley

Master of Dual Degree:

Master of Arts in Leadership (Business Stream Only)

Location: Richmond Langley

Master of Science in Information Technology Management
(Online Only)

Education Information

Secondary Education (Please list all high schools that you previously attended. If you have attended more than two high schools, please attach a separate page and list them following the format below):

| | | | | |
|---|-------------------|-------------|----------------|---|
| 1 | From (yyyy/mm) | School Name | | Obtained high school diploma: <input type="checkbox"/> YES <input type="checkbox"/> NO |
| | To (yyyy/mm) | City | Province/State | Country |
| 2 | From (yyyy/mm) | School Name | | Obtained high school diploma: <input type="checkbox"/> YES <input type="checkbox"/> NO |
| | To (yyyy/mm) | City | Province/State | Country |

Post-Secondary Education (Please list all colleges or universities that you previously attended. If you have attended more than two post-secondary institutions, please attach a separate page and list them following the format below):

| | | | | |
|---|-------------------|-------------|----------------|--|
| 1 | From (yyyy/mm) | School Name | | Obtained degree/diploma: <input type="checkbox"/> YES <input type="checkbox"/> NO |
| | To (yyyy/mm) | City | Province/State | Country |
| 2 | From (yyyy/mm) | School Name | | Obtained degree/diploma: <input type="checkbox"/> YES <input type="checkbox"/> NO |
| | To (yyyy/mm) | City | Province/State | Country |
| 3 | From (yyyy/mm) | School Name | | Obtained degree/diploma: <input type="checkbox"/> YES <input type="checkbox"/> NO |
| | To (yyyy/mm) | City | Province/State | Country |

Signature

By my signature, I confirm that all information supplied in this application is true and correct to the best of my knowledge.

Applicant's Signature

Date (yyyy/mm/dd)

Parent/Legal Guardian Signature (If under 19 years old)

Date (yyyy/mm/dd)

I understand that I am responsible for submitting complete, accurate and true information on my application form and in all related application documents. I certify that the information contained in this application form and all related application documents is complete, accurate and true. I understand that submission of fake and incorrect information by me or at my direction may be sufficient cause for terminating my enrolment. I understand that I am responsible for notifying the Admissions any changes regarding to my documents provided initially during the application processes for evaluations or after arriving at TWU. TWU reserves the right to alter terms of admission, up to and including revocation of the admission offer, if necessary. TWU reserves the right to admit students on the basis of academic performance and personal qualifications. TWU does not discriminate on the basis of race, sex or national or ethnic origin in its education programs or activities. Items submitted to TWU Admissions become property of Admissions at Trinity Western University and will not be returned under any circumstances.

Education Agency Information

Important Notes: All sections in Education Agency information and Application Document Checklist are required to be completed. If you fail to do this, the processing time of your application may be seriously delayed.

Specific Agent/Counselor Name _____ Name of Agency Company _____
 Address _____
 City _____ Province/State _____ Country _____ Postal Code _____
 Email Address _____ Phone (with area code) _____

Application Document Checklist

Undergraduate Programs Checklist

- Signed and completed TWU Application Form
- Signed Refund Policy
- Application Fee of \$150 CAD (Non-Refundable)
- Signed Refund Policy
- Copies of **ALL** high school and post- secondary transcripts – English version
- Copies of **ALL** high School diploma and post-secondary diplomas or degrees – English version
- School Enrollment Letter (If you have not graduated from a high school/post-secondary school)
- Proof of English Language Proficiency: IELTS, TOEFL, etc.
- A copy of student's passport (Info page)
- A copy of valid study permit (If applicable)

Graduate Programs Checklist

- Signed and completed TWU Application Form
- Signed Refund Policy
- Application Fee of \$150 CDN (Non-Refundable)
- Transcript Evaluation Fee of \$140 CDN (Non-Refundable)
(If post-secondary degrees and transcripts were earned outside of Canada or US)
- Copies of **ALL** post-secondary transcripts – English version
- Copies of **ALL** post-secondary diplomas or degrees – English version
- School Enrollment Letter (If you have not graduated from a high school/post-secondary school)
- Proof of English Language Proficiency: IELTS, TOEFL, etc.
- Resume
- Personal Statement
- Two Reference Letters
- A copy of student's passport (Info page)
- A copy of valid study permit (If applicable)

***All Official Transcripts are required once the student is admitted**

TWU Application Fees Processing Form

CREDIT CARD PAYMENT:

I authorize **Trinity Western University** to charge my credit card for paying TWU fees as follows:

Application fee: C\$ 150.00

Degree Evaluation fee: C\$ 140.00

Total Authorized amount: C\$ _____

Credit Card Info:

Name on Card (print): _____

MasterCard

Visa

Credit Card Number: _____ CVC #: _____ Expiry Date: _____

Credit Card Holder's Signature

Student Name (print)

TWU Student ID# (if known)

*Degree Evaluation is required for a student who has post-secondary education(s) outside of North America (USA and Canada)

(For VPC+TWU Pathway Only)

TWU Deposit Processing Form

CREDIT CARD PAYMENT:

I authorize **Trinity Western University** to charge my credit card for paying as follows:

- VPC Diploma + TWU BA Lead deposit: \$490
- VPC Post Graduate Diploma + TWU MA Lead deposit: \$500

Name on Card (print): _____

MasterCard

Visa

Credit Card Number: _____ CVC #: _____ Expiry Date: _____

Credit Card Holder's Signature

Student Name (print)

TWU Student ID# (if known)

Trinity Western University International Student Admission Deposit Policy

- 1) Direct Entry International Students (citizenship outside Canada and US) new to Trinity Western University must pay an Admissions Deposit of \$9990 CAD, less Trinity Western University awarded scholarships for one term. Following receipt of the deposit, the Letter of Admission and VISA form will be issued.
- 2) Direct Entry International Students (citizenship outside Canada and US) new to Trinity Western University who already hold a valid Canadian Study Permit must pay an Admission Deposit of \$4552 CAD. Following receipt of the deposit, the Letter of Admission and VISA form will be issued.
- 3) New International Students who have been granted conditional admission to programs dependent on completion of an ESL program are required to pay the ESL deposit of \$7292 CAD, plus a Trinity Western University deposit of \$2698 CAD. Following receipt of the deposit, the Letter of Admission and VISA form will be issued.
- 4) The application fee is non-refundable.

Trinity Western University International Student Refund Policy

READ BEFORE SIGNING

Admissions Deposits are non-refundable. However, subject to the following criteria and process, some students may request a refund. Students must provide a current mailing address when requesting a refund. Admissions Deposits are refunded in the manner in which they were received and to the individual(s) or organization who made the payment. Refund request forms and further details are available from the Office of the Registrar (registrar@TWU.ca).

International Students may request a refund if:

- a) the Student VISA and/or study permit is denied. In order to obtain a full refund, students must notify Trinity Western University in writing prior to the end of the second week of the intended arrival date, as listed in the acceptance letter, and provide the official visa rejection letter from the Canadian Embassy or Consulate.
- b) there is a deferral of start date. Admissions deposit, tuition and fee payments may be forwarded to a future semester to a maximum of one year. Notification of deferral must occur prior to the official start date of the semester for which admission has been granted.
- c) exceptional circumstances exist. Admissions Deposits may be refunded in part following an appeal to and review by the Admissions Deposit Committee.

Tuition payments in excess of the deposit are subject to the tuition refund schedule: <http://www.twu.ca/academics/office-registrar/financial-information/refund-full-withdrawal-semester>

Note: Fees and policies are subject to change without notice.

Please sign below to indicate that you have read and understand the refund policy. Official school confirmation letters of registration will not be issued until this form is signed and received. Please email signed refund policy to study@twu.ca

Student Name

Trinity Western University ID Number (on offer letter)

By signing below, I acknowledge that I have read and fully understand Trinity Western University's refund policy.

Student Signature

Date Signed

Witness Signature

Date Signed